

TERMS OF REFERENCE (TOR) FOR SELECTION OF CONSULTANT/ARCHITECT FIRM

**PROJECT:-To Prepare Concept plan & D.P.R. FOR SETTING UP
A Museum & Perfume/ Fragrance Park at Kannauj, U.P.**

Pre-Qualification Criteia

- * The firm should have one of its branches or offices located in Lucknow, Ghaziabad, Allahabad, Kanpur, Delhi and NCR.
- * Should have undertaken consultancy for at least 1 government project of similar nature during last five years.
- * Average of the cousultancy fees received during the preceding three years as per audited balance sheets for each year should be at least Rs. 100 lakhs.
- * Should have undertaken at least two other campus consultancy projects during preceding 5 years.

Fee:

Consultant shall quote the fee for the project as under based on the project cost plus service tax :

Sl. No.	Particulars	Preparation of Concept Plan	Preparation of D.P.R.
(i)	If the Project cost is less than Rs.50 crore		
(ii)	Between Rs.50-100 crore		
(iii)	Above Rs.100 crore		

Evaluation of the Bid :

The employer shall evaluate each technical proposal taking into account

- (a) The consultant's previous experience
- (b) The methodology and understanding of the proposed project.
- (c) The qualification of the key staff proposed
- (d) The concept design presentation

Each of the eligible technical proposal will be evaluated for the criteria prescribed by 'awarding marks so as to make total maximum technical score as 100.

The scheme of maximum marks is proposed as under :

Sl.No.	Details	Maximum Marks
1	Experience of the firm	20
2	Qualification of the Key personnel	20
3	Methodology and Understanding of the proposed project	20
4	Concept Design Presentation of the Project	40

Selection Criteria:-

The top three firms (i.e the three firms who score the highest in the first three points of the evaluation criterion will be short listed for doing the concept design presentations. After the presentations by the shortlisted firms, the firm which has the highest combined score shall be awarded the work.

EXECUTIVE ENGINEER